



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

COMMITTEE OF THE WHOLE MINUTES

January 22, 2018

The meeting was called to order at 1:31 p.m.

Present: Lea Damisch, Dr. Debbie Ehlenburg, , Dr. Linda Dujmovich, Dr. Tim Burns, Ms. Karen Parks and Mr. Bryan Milard and Ms. Kimberly Egerstaffer.

Approval of Minutes: Dr. Ehlenburg moved to approve and, Dr. Dujmovich seconded to approve the minutes from the December 18, 2017 meeting minutes, Motion carried.

Old Business:

Revisit of Crystal Lake 47 Proposal Regarding KNAACK and S.A.F – Dr. Burns discussed the proposal given to SEDOM by Crystal Lake District 47 requesting that SEDOM disburse the Activity Accounts to member districts. Dr. Ehlenburg voiced that SEDOM had a good process in place to disburse the monies by district requesting a specific amount based on specific need. The original request had the Activity Accounts split up based on student enrollment to all member districts. It was agreed upon to leave it be as it is and to revisit again in June.

2018 G.B.D. /Executive Board Nomination Process Update- Dr. Burns met with the SEDOM Executive Board Nominating Committee and confirmed and submitted a list of nominees to the member districts. The list will be sent with the packet, 30 days prior to the meeting of the Governing Board of Directors.

New Business:

Board Goal Update – Dr. Burns is working on the goals and discussed how these goals are moving forward and what is being done to complete these goals. He discussed touched on the specific goals and how they support the vision and mission related to the function of SEDOM.

2018/19 Needs Assessment Update- Dr. Burns discussed the Needs Assessment that will be sent out at the end of January/beginning of February. Dr. Burns reviewed the survey being sent out and stated that the information received would be used to coordinate staff development programming as well as contribute to data needed for the SEDOM Continuous Improvement plan.

Quarterly Related Service Provider Facilitator Job Description- Dr. Burns reviewed with the Board the County Wide Related Services Support Facilitator. He talked about duties, compensation, and procedure. The contract would go into effect for the next fiscal year.

Rule 401 Recommendations – J.C.A.R. – Dr. Burns discussed The Illinois Legislative Joint Committee on Administrative Rule. The changes that will take place focus on residentially placed students who attend out of state residential centers. At present it is only necessary for ISBE to recognize the residential center for the approval of funding. The new legislation would require ISBE and the s State in which the center is located to recognize the center for ISBE to fund the placement.

Finance: December Financial Reports: Financial Statements for December were reviewed noting the percentages of revenue and expenses compared to the budget for each fund. As of December 31, 2017, 50% of the FY18 fiscal year is complete. Revenues were received at 42.81% and expenditures were received at 41.96%. In the Education Fund revenues are received 42.80% while expenditures are at 42.30%. Excluding Member District transfers, State TRS and the Regional Safe Schools Program. SEDOM revenues are at 55% of the budget and expenditures are at 46%. Outstanding receivables as of December 31, 2017 are at \$69,937.98. In the Transportation Fund revenues are received at 0% of the budget while expenditures are at 0% of budget. Outstanding receivables as of December 31, 2017 are \$0. In the Operations and Maintenance Fund revenues are received at 43.45% of budget while expenditures are at 14.39%. Outstanding receivables as of December 31, 2017 are \$2951.15, and in the Debt Service Fund revenues are received at 0% of the budget while expenditures are 100%. Outstanding receivables as of December 31, 2017 are \$0.

January Bill List: The January bills totaled \$2,075,375.16. Of this total, 94.0% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$1,947,692.00. Administration is recommending the approval of the January Bills and reasonable and customary bills through January 31, 2018.

Budget Forecast – Dr. Burns reviewed the FY18 Budget Forecast as of 12/31/17. As of this time it does not appear that there would be a need for a budget amendment. The Budget Forecast will be reviewed again at the February Board Meeting.

FY 18 Tentative Budget Calendar - Dr. Burns presented the Board with a Tentative Budget Calendar for the 2018-2019 Fiscal Year.

Administrative Assessment Cost Structure Options – Dr. Burns discussed with the Board the Administrative Assessment Cost Structure Options. He outlined the Articles of Joint agreement stating that the Cooperative administrative and facility costs will be shared by all member districts. The costs in the assessment would include the Director and associated costs including clerical and business office functions. Dr. Burns and the Board discussed many ways of how the assessment would be handled. This topic would be brought up for discussion again in the future.

Facility Items:

Pool Repair/Elimination Discussion – Dr. Burns informed the Board that SEDOM is currently working with AquaPure to set up a time for an inspection and evaluation of the State of our Pool.

CLIC Loss Prevention Control Visit – Dr. Burns shared with the Board the results of the meeting with the Collective Liability Insurance Corporation Loss Control Division. There were minor recommendations. Dr. Burns would meet with Karen Larsen from SEAL to go over some of the issues that were pointed out.

The meeting was adjourned at 2:26 p.m.

The Next meeting of the Committee of the Whole will be held on Monday, February 26, 2018 at 1:30 p.m. in the SEDOM Board Room.