



Special Education District of McHenry County

SEDOM'S FIFTY-FIFTH ANNUAL MEETING PART ONE: EDUCATIONAL SERVICE REPORT

SEDOM Education Center
1200 Claussen Drive
Woodstock, Illinois

Wednesday March 3, 2021
7:00 P.M.

Agenda

Presiding: President of the S.E.D.O.M. Executive Board

It is anticipated that this meeting will be held in person at the designated time, date and location listed. If it is not possible to hold this meeting in person, Dr. Tim Burns will be present at the SEDOM Center to ensure that all matters related to compliance for the Open Meetings Act are adhered to. Anyone wishing to submit a statement to be read and recorded at the meeting may submit it to the attention of Dr. Burns at tburns@sedom.org by 2-20-21.

- **Call to Order**
- **Roll Call of Districts**
- **Introduction of Executive Board and Administrative Staff**
- **Action Items**
 - Approval of the Minutes of the August 2020 Governing Board of Directors' Meeting Pages 4-6

 - Amendment to Article 2, Section 2 of the Articles of Joint Agreement Pages 7-12

 - Appointment of Executive Board Members Pages 13-15
(2 resolutions have been prepared due to the proposed amendment)

 - Determination of the August 2021 Governing Board of Directors' Meeting Date Page 16
- **For Information**
 - Executive Director's Report and Presentation on Current and Projected Programming
- **Other Business**
- **Adjournment**

Special Education District of McHenry County

Executive Board

EXECUTIVE BOARD

Ms. Lea Damisch, Superintendent, Marengo-Union District #165	2020-2023
Dr. Linda Dujmovich, Board Member Marengo District #154	2020-2023
Dr. Debbie Ehlenburg, Superintendent, Alden-Hebron #19	2020-2023
Mr. Bryan Millard, Board Member Riley School District 18	2018-2021
Ms. Karen Parks, Board Member Harrison District 36	2018-2021
Ms. Cathy Neiss, Board Member Johnsburg School District 12	2019-2022
Dr. Ryan McTague, Superintendent, McHenry High School District 156	2019-2022

Dr. Tim Burns, Executive Director

Ms. Kim Egerstaffer, Secretary to Executive Board and Governing Board of Directors

Special Education District of McHenry County

Governing Board of Directors

Governing Board of Directors

District	Number	B.O.E. Member
Nippersink	2	Ms. Elke Kleish
Johnsburg (Unit)	12	*Ms. Cathy Neiss
McHenry Elem.	15	Dr. Kim Qualls
Riley Elem.	18	Ms. Anita Mitchell
Alden-Hebron (Unit)	19	Ms. Shannon Combs
Harrison Elem.	36	*Ms. Karen Parks
Harvard (Unit)	50	Ms. Julie Lehmann
Marengo H.S.	154	*Dr. Linda Dujmovich
McHenry H.S.	156	Mr. Timothy Hying
Richmond Burton H.S.	157	Ms. Christine Alvarado
Marengo-Union Elem.	165	Mr. Greg Wright

*Denotes Current Executive Board Member



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

BOARD OF DIRECTORS MEETING

WEDNESDAY, MARCH 3, 2021

Action Item

Subject: Minutes of the August 12, 2020 Governing Board of Directors' Meeting

On the next three pages, you will find the minutes from the August 12, 2020 Governing Board of Directors' Meeting.

Recommended Action: Approve the minutes of the August 12, 2020 Governing Board of Directors Meeting, as submitted, for filing in the official records.

Minutes from the Special Meeting of the SEDOM Governing Board of Directors August 12, 2020

A meeting of the Governing Board of Directors of the Special Education District of McHenry County convened at 7:00pm on Wednesday, August 12th 2020, at the SEDOM Educational Center, 1200 Claussen Drive, Woodstock, IL.

In accordance with the recent Gubernatorial Executive Order it was deemed that it was not permissible to hold the meeting fully in person and board members were allowed to participate remotely.

Call to Order: Ms. Lea Damisch, President of the Executive Board, called the meeting to order at 7:01pm.

A=Absent

P=Present

District	Number	B.O.E. Member	
Nippersink	2	Ms. Elke Kleish	P-R
Johnsburg (Unit)	12	*Ms. Cathy Neiss	P-IP
McHenry Elem.	15	Dr. Kim Qualls	A
Riley Elem.	18	Ms. Anita Mitchell	P-IP
Alden-Hebron (Unit)	19	Ms. Shannon Combs	A

Harrison Elem.	36	*Ms. Karen Parks	P-R
Harvard (Unit)	50	Ms. Julie Lehmann	A
Marengo H.S.	154	*Dr. Linda Dujmovich	P-R
McHenry H.S.	156	Mr. Timothy Hying	A
Richmond Burton H.S.	157	Ms. Christine Alvarado	A
Marengo-Union Elem.	165	Mr. Greg Wright	P-IP

- ***- Denotes Executive Board Members**
- **IP- Denotes “In-Person” attendance**
- **R- Denotes “Remote” Attendance**

Six of the eleven-member districts were present at roll call. Those present included Districts 2,12, 18, 36, 154 and 165.

Introduction of Executive Board and Administrative Staff:

Following roll call, Ms. Damisch introduced the Executive Board members including, Dr. Linda Dujmovich, Ms. Karen Parks and Ms. Cathy Neiss. Also present were the Executive Director, Dr. Tim Burns and Business-Finance Assistant, Ms. Kimberly Egerstaffer.

Approval of March 4, 2020 Governing Board Meeting Minutes:

District 12 moved, District 18 seconded the approval of the minutes of the March 4, 2020 meeting of the Governing Board of Directors. On a voice vote, the motion passed unanimously.

Presentation and Public Hearing of the FY20 Budget:

District 12 moved; District 18 seconded to open the public hearing at 7:03pm on the adoption of the FY21 budget. Roll call vote was as follows:

Ayes:6
Nays:0
Motion Carried

Dr. Burns presented information that included a summary of the budgetary process, sources of revenues and FY21 Budget highlights. Dr. Burns discussed the changes from the tentative budget to the final budget and explained variables that could affect the budget. Dr. Burns discussed the short term and long-term variables that could influence this and future budgets paying specific focus to the state of the SEDOM Center building and the equalization of special education funding and the emerging concerns related to the COVID 19 pandemic.

Closing of the Budget Hearing:

District 18 moved; District 165 seconded to close budget hearing on the adoption of the FY21 budget at 7:25pm. Roll call vote as follows:

Ayes:6
Nays:0
Motion Carries

Approval of the FY21 Budget:

The Governing Board of Directors adopts the annual budget. District 18 moved; District 12 seconded to adopt the FY21 budget as presented. Roll call vote was as follows:

Ayes :6 (Districts 2, 12, 18, 36, 154, and 165)
Nays: 0
Abstentions:0

Motion Carries

Determination of the March Governing Board of Directors Meeting Date:

The Governing Board generally meets two times per year. The Articles of Joint Agreement specify that the August meeting is primarily for the adoption of the annual budget and the March meeting is for the review of programs and services. District 36 moved; District 18 seconded to approve March 3, 2021 as the March Governing Board of Directors meeting date. On a voice vote the motion passed unanimously.

Appointment of Nominating Committee: Ms. Lea Damisch presented information on the procedures outlined in the Articles of Joint Agreement regarding the filling of vacant Executive Board seats. She asked for volunteers to serve on the nominating committee and bring recommendations for filling the two seats that will become open. At present the terms of Mr. Millard, and Ms. Parks are set to expire in June of 2021.

Districts 2, 18 and 165 representatives volunteered to serve on this nominating committee and were so appointed by Ms. Damisch. The committee was charged with providing the slate of candidates by February 1, 2021.

Executive Director's Report: Dr. Burns reviewed the current goals of SEDOM and how this aligns with the mission and vision of SEDOM. Dr. Burns discussed various initiatives occurring for this year and the current climate for special education funding, program development and how this impacts the future course of SEDOM.

Other Business: No other business.

Adjournment:

District 12 moved; District 36 seconded to adjourn the meeting at 7:33pm. On a voice vote, the motion carried unanimously.

Respectfully submitted:

President, Executive Board

Secretary, Executive Board



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

BOARD OF DIRECTORS MEETING

WEDNESDAY, MARCH 3, 2021

Action Item

Subject: Amendment to Article 2, Section 2 of the Articles of Joint Agreement

ARTICLE 9– AMENDMENT OF THESE ARTICLES

To amend the SEDOM Articles of Joint Agreement a proposed amendment shall be presented by the Executive Board to the Governing Board of Directors. Proposed amendments shall be submitted to the member districts with the agenda at least four (4) weeks prior to the meeting of the Governing Board of Directors. An amendment will become effective and binding upon all member districts when a two-thirds majority vote of the districts present and voting on the amendment approve the amendment.

Any member district representative can propose an amendment to these Articles to the Executive Board. The Executive Board shall consider the proposed amendment and determine whether to present the amendment to the Governing Board of Directors. If the Executive Board declines to present the proposed amendment to the Governing Board of Directors, the member district representative can submit the amendment in writing, along with a written statement of the intent of the proposed amendment, to the Executive Secretary of the Governing Board of Directors at least sixty days prior to the Governing Board of Directors' next regularly scheduled meeting. The amendment will become effective and binding upon all member districts when a two-thirds

**RESOLUTION AUTHORIZING THE
AMENDMENT OF THE ARTICLES OF JOINT AGREEMENT OF
THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

WHEREAS, pursuant to Article IX of the Articles of Joint Agreement, the Executive Board of the Special Education District of McHenry County (“SEDOM”) presented to the Governing Board a proposed amendment to Article II, Section 2 of the Articles of Joint Agreement; and

WHEREAS, the proposed amendment setting forth the proposed changes to Article II, Section II of the Articles of Joint Agreement reads as follows:

**ARTICLES OF JOINT AGREEMENT OF THE
SPECIAL EDUCATION DISTRICT OF
McHENRY COUNTY**

ARTICLE II – ORGANIZATION AND OPERATION

* * *

“Section 2: Executive Board of Directors. From the members of the SEDOM Governing Board of Directors, from the members of the participating district boards of education, or from the Superintendents of Schools of the member districts, there shall be chosen an Executive Board consisting of seven (7) members, at least two (2) of these from high school or unit districts, at least two (2) of these from elementary school districts, and at least one (1) board of education member.

A. Appointment of Executive Board members shall take place at the Governing Board of Directors meeting held during the third or fourth quarter of the school year, and those appointed shall take office at the first regular meeting of the Executive Board after July 1st.

B. The Executive Board members shall serve a ~~three (3)~~four (4) year terms, implemented as follows:

1. The four (4) current Executive Board member terms scheduled to expire in 2021 and 2022 will expire effective as of the first regular meeting of the Executive Board after July 1, 2021. At that meeting the newly appointed Executive Board members shall take office, commencing their four (4) year terms.

2. The three (3) current Executive Board member terms scheduled to expire in 2023 will expire effective as of the first regular meeting of the Executive Board after July 1, 2023. At that meeting, the newly appointed Executive Board members shall take office, commencing their four (4) year terms.

~~The appointment of Executive Board members shall take place at the meeting of the Governing Board of Directors held during the third or fourth quarter of the school year, and those appointed shall take office at the first regular meeting of the Executive Board after July 1st.~~

~~AC.~~ When a vacancy occurs on the Executive Board the remaining members shall fill the vacancy by appointment until the next regular appointment of Executive Board Members, at which time ~~a person will be appointed~~ the Governing Board of Directors will appoint a person to fill the unexpired term.

~~BD.~~ Not later than thirty (30) days prior to the Governing Board of Directors meeting held during the third or fourth quarter of the school year the President of the Executive Board shall appoint a committee of three members of the Governing Board of Directors not serving on the Executive Board to submit a list of candidates to fill expiring terms on the Executive Board. This list will be submitted to the member districts thirty days prior to the third or fourth quarter meeting of the Governing Board of Directors. Approval of the proposed list of candidates will take place by action of the Governing Board of Directors.

~~CE.~~ Following the installation of the new members at the first regularly scheduled meeting of the Executive Board in July, a President, Vice President, Treasurer and Secretary shall be elected by the Executive Board Members.

~~DE.~~ A quorum of the Executive Board shall consist of four (4) members of the Executive Board. Each ~~voting~~ member shall have one (1) vote on all matters submitted for approval of the Executive Board.

~~EG.~~ An affirmative vote of a majority of the ~~quorum at a~~ Executive Board Members present at a duly called and constituted meeting of the Executive Board shall be required for the adoption of any proposition, except as may otherwise be required by statute.

~~FH.~~ The Executive Board policy-making and budgeting process shall be as follows:

1. The Executive Board will have prepared and submitted to the member districts a preliminary annual budget at least two weeks prior to the August Governing Board of Directors meeting.
2. Policies for the operation of SEDOM shall be developed and approved by the Executive Board.
3. The Executive Board may enter into agreements with any community and/or state agency deemed appropriately beneficial to the children affected by the agreement. This shall be done in accordance with the School Code of Illinois."

Now, therefore, be it resolved and agreed by the members of the Governing Board of the Special Education District of McHenry County as follows:

Section 1. The foregoing recitals are hereby incorporated by this reference as though fully set forth herein.

Section 2. Article II, Section 2 of the Articles of Joint Agreement are hereby amended as follows:

**ARTICLES OF JOINT AGREEMENT OF THE
SPECIAL EDUCATION DISTRICT OF
MCHENRY COUNTY**

ARTICLE II – ORGANIZATION AND OPERATION

* * *

“Section 2: Executive Board of Directors. From the members of the SEDOM Governing Board of Directors, from the members of the participating district boards of education, or from the Superintendents of Schools of the member districts, there shall be chosen an Executive Board consisting of seven (7) members, at least two (2) of these from high school or unit districts, at least two (2) of these from elementary school districts, and at least one (1) board of education member.

A. Appointment of Executive Board members shall take place at the Governing Board of Directors meeting held during the third or fourth quarter of the school year, and those appointed shall take office at the first regular meeting of the Executive Board after July 1st.

B. The Executive Board members shall serve a ~~three (3)~~four (4) year terms, implemented as follows:

1. The four (4) current Executive Board member terms scheduled to expire in 2021 and 2022 will expire effective as of the first regular meeting of the Executive Board after July 1, 2021. At that meeting the newly appointed Executive Board members shall take office, commencing their four (4) year terms.

2. The three (3) current Executive Board member terms scheduled to expire in 2023 will expire effective as of the first regular meeting of the Executive Board after July 1, 2023. At that meeting, the newly appointed Executive Board members shall take office, commencing their four (4) year terms.

~~The appointment of Executive Board members shall take place at the meeting of the Governing Board of Directors held during the third or fourth quarter of the school year, and those appointed shall take office at the first regular meeting of the Executive Board after July 1st.~~

AC. When a vacancy occurs on the Executive Board the remaining members shall fill the vacancy by appointment until the next regular appointment of Executive Board Members, at which time ~~a person will be appointed~~ the Governing Board of Directors will appoint a person to fill the unexpired term.

BD. Not later than thirty (30) days prior to the Governing Board of Directors meeting held during the third or fourth quarter of the school year the President of the Executive Board shall appoint a committee of three members of the Governing Board of Directors not serving on the Executive Board to submit a list of candidates to fill expiring terms on the Executive Board. This list will be submitted to the member districts thirty days prior to the third or

fourth quarter meeting of the Governing Board of Directors. Approval of the proposed list of candidates will take place by action of the Governing Board of Directors.

~~CE.~~ Following the installation of the new members at the first regularly scheduled meeting of the Executive Board in July, a President, Vice President, Treasurer and Secretary shall be elected by the Executive Board Members.

~~DE.~~ A quorum of the Executive Board shall consist of four (4) members of the Executive Board. Each ~~voting~~ member shall have one (1) vote on all matters submitted for approval of the Executive Board.

~~EG.~~ An affirmative vote of a majority of the ~~quorum at a~~ Executive Board Members present at a duly called and constituted meeting of the Executive Board shall be required for the adoption of any proposition, except as may otherwise be required by statute.

~~FH.~~ The Executive Board policy-making and budgeting process shall be as follows:

1. The Executive Board will have prepared and submitted to the member districts a preliminary annual budget at least two weeks prior to the August Governing Board of Directors meeting.
2. Policies for the operation of SEDOM shall be developed and approved by the Executive Board.
3. The Executive Board may enter into agreements with any community and/or state agency deemed appropriately beneficial to the children affected by the agreement. This shall be done in accordance with the School Code of Illinois.”

Section 3. This Resolution shall be in full force and effect upon its adoption.

This Resolution is approved on the __ day of _____, 202__, upon the following vote of the members of the Governing Board:

Nippersink SD #2: _____ Johnsborg CUSD #12: _____ McHenry ESD #15: _____

Riley CCSD #18: _____ Aldon-Hebron SD #19: _____ Harrison ESD #36: _____

Harvard CUSD #50: _____ Marengo CHSD #154: _____ McHenry CHSD #156: _____

Richmond-Burton CHSD #157: _____ Marengo-Union ECSD #165: _____

GOVERNING BOARD OF THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY

By: _____
President

Attest: _____

Secretary

STATE OF ILLINOIS)
) SS
COUNTY OF McHENRY)

CERTIFICATION OF RESOLUTION

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Governing Board of the Special Education District of McHenry County (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Governing Board held on the ____ day of _____, 202__, insofar as the same relates to adoption of a resolution entitled:

**RESOLUTION AUTHORIZING THE
AMENDMENT OF THE ARTICLES OF JOINT AGREEMENT OF
THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the Governing Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended and as may be suspended by Executive Order issued by the Governor of the State of Illinois, the *School Code* of the State of Illinois, as amended and that the Governing Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the Governing Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this ____ day of _____, 202__.

Secretary, Governing Board



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

BOARD OF DIRECTORS MEETING

WEDNESDAY, MARCH 3, 2021

Subject: Appointment of Executive Board Members

Action Item 1A and 1B have been prepared in the event of the passing and or failing of the above-mentioned amendment.

Action Item 1A has been prepared if the Amendment fails:

Action Item 1A

ARTICLE 2- ORGANIZATION AND OPERATION of the Articles of Joint Agreement provide the following specifications for the make-up and election of the Executive Board.

Section 2: Executive Board of Directors. From the members of the SEDOM Governing Board of Directors, from the members of the participating district boards of education, or from the Superintendents of Schools of the member districts, there shall be chosen an Executive Board consisting of seven (7) members, at least two (2) of these from high school or unit districts, at least two (2) of these from elementary school districts, and at least one (1) board of education member. Except as set forth below, the Executive Board members shall serve a three (3) year term. The election for Executive Board members shall take place at the meeting of the Governing Board of Directors held during the third or fourth quarter of the school year, and those elected shall take office at the first regular meeting of the Executive Board after July 1st.

- A. When a vacancy occurs on the Executive Board the remaining members shall fill the vacancy by appointment until the next regular election at which time a person will be elected to fill the unexpired term.
- B. Not later than thirty (30) days prior to the Governing Board of Directors meeting held during the third or fourth quarter of the school year the President of the Executive Board shall appoint a committee of three members of the Governing Board of Directors not serving on the Executive Board to submit a list of candidates to serve on the Executive Board. This list will be submitted to the member districts thirty days prior to the third or fourth quarter meeting of the Governing Board of Directors.
- C. Following the installation of the new members at the first regularly scheduled meeting of the Executive Board in July, a President, Vice President and Secretary shall be elected by the Executive Board members.

Volunteers to serve on the Nominating Committee for the March Executive Board election are sought at this meeting.

Terms expiring in June of 2021:

- Mr. Bryan Millard, Board Member, Riley School District 18
- Ms. Karen Parks, Board Member, Harrison School District 36

A Nominating committee has been appointed by Executive Board President, Ms. Lea Damisch. Committee members include representatives from Districts 2, 18 and 165.

The Nominating Committee recommends the following list of candidates to fill the vacancies:

- Mr. Bryan Millard, Board Member, Riley School District 18, 2021-2024
- Ms. Karen Parks, Board Member, Harrison School District 36, 2021-2024

Recommendation: Approve the list of recommended candidates from the Nominating Committee to serve on the SEDOM Executive Board for the above listed time periods

Action Item 1B has been prepared if the Amendment passes:

Action Item 1A

ARTICLE 2- ORGANIZATION AND OPERATION of the Articles of Joint Agreement provide the following specifications for the make-up and election of the Executive Board.

Section 2: Executive Board of Directors. From the members of the SEDOM Governing Board of Directors, from the members of the participating district boards of education, or from the Superintendents of Schools of the member districts, there shall be chosen an Executive Board consisting of seven (7) members, at least two (2) of these from high school or unit districts, at least two (2) of these from elementary school districts, and at least one (1) board of education member. Except as set forth below, the Executive Board members shall serve a four (4) year term. The election for Executive Board members shall take place at the meeting of the Governing Board of Directors held during the third or fourth quarter of the school year, and those elected shall take office at the first regular meeting of the Executive Board after July 1st.

- D. When a vacancy occurs on the Executive Board the remaining members shall fill the vacancy by appointment until the next regular election at which time a person will be elected to fill the unexpired term.
- E. Not later than thirty (30) days prior to the Governing Board of Directors meeting held during the third or fourth quarter of the school year the President of the Executive Board shall appoint a committee of three members of the Governing Board of Directors not serving on the Executive Board to submit a list of candidates to serve on the Executive Board. This list will be submitted to the member districts thirty days prior to the third or fourth quarter meeting of the Governing Board of Directors.
- F. Following the installation of the new members at the first regularly scheduled meeting of the Executive Board in July, a President, Vice President and Secretary shall be elected by the Executive Board members.

Volunteers to serve on the Nominating Committee for the March Executive Board election are sought at this meeting.

Terms expiring in June of 2021 and June of 2022:

- Mr. Bryan Millard, Board Member, Riley School District 18
- Ms. Karen Parks, Board Member, Harrison School District 36
- Ms. Cathy Neiss, Board Member, Johnsbury School District 12
- Dr. Ryan McTague, Superintendent, McHenry High School District 156

A Nominating committee has been appointed by Executive Board President, Ms. Lea Damisch. Committee members including representatives from Districts 2, 18 and 165.

The Nominating Committee recommends the following list of candidates to fill the vacancies:

- Mr. Bryan Millard, Board Member, Riley School District 18, 2021-2025
- Ms. Karen Parks, Board Member, Harrison School District 36, 2021-2025
- Ms. Cathy Neiss, Board Member, Johnsburg School District 12, 2021-2025
- Dr. Ryan McTague, Superintendent, McHenry High School District 156, 2021-2025

Recommendation: Approve the list of recommended candidates from the Nominating Committee to serve on the SEDOM Executive Board for the above listed time periods



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

BOARD OF DIRECTORS MEETING

WEDNESDAY, MARCH 3, 2021

Action Item

Subject: Determination of August Governing Board of Directors Meeting Date

The Governing Board generally meets two times per year. The Articles of Joint Agreement specify that the August meeting is primarily for the adoption of the budget and the March meeting is primarily a review of programs and services.

The meeting date recommended for the August Governing Board of Directors is Wednesday, August 11, 2021 at 7:00 p.m.

Recommendation: Approve Wednesday, August 11, 2021, at 7:00 p.m. as the March Governing Board of Directors' meeting date.