



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

COMMITTEE OF THE WHOLE MINUTES

January 20, 2021

The meeting was called to order at 8:07 a.m.

Present: Ms. Lea Damisch, Dr. Debbie Ehlenburg, Dr. Linda Dujmovich, Ms. Karen Parks, Ms. Cathy Niess, Dr. Tim Burns, Ms. Kim Egerstaffer

Approval of Minutes: Ms. Niess moved to approve and, Dr. Ehlenburg seconded to approve the minutes from the December 16, 2020 meeting. Motion carried.

Old Business:

Administrative Academy Update: Dr. Burns updated the Board on the upcoming Administrators Academy being held on February 4th. It is anticipated to be a great academy. Districts can send up to two people and they do not need to be licensed.

New Business:

Review Nomination Committee Process: Dr. Burns reviewed with the Board the process of the Nomination Committee. Dr. Burns reviewed the process of the terms of the members and how the Nominating Committee would be appointed to nominate Board Members for positions. Ms. Damisch had questions regarding the last Governing Board Meeting as to who was present. Ms. Damisch wanted to make sure the appointed Governing Board Members on the Committee were contacted and working on appointing positions.

2021/22 Needs Assessment Update: Dr. Burns informed the Board that the 2021/22 Needs Assessment was being sent out at the end of January. Dr. Burns discussed some of the new guidelines that the State was going to implement. One of the topics was IEP meetings and having Licensed Interpreter to interpret at the IEP Meetings. Interpreters will now need to be trained and licensed in order to interpret at IEP Meetings. This might be a potential issue for districts.

Potential Change of time/date for February Board Meeting: Dr. Burns discussed with the Board and Potential changes for the February Board meeting. The time and date were set for February 17, 2021 at 8:00 am for Committee of the Whole and 8:30 for the Executive Board Meeting. The current structure of the meeting is fine.

Finance:

December Financial Reports: Financial statements for December were reviewed noting the percentages of revenue and expenses compared to the budget for each fund as of December 31, 2020, 50% of the FY 2021 budget is complete. Revenues are received at 48.08% and expenditures are received at 49.02%. Total Outstanding Receivables were \$1060.80 for all funds. Revenues for the Education Fund are received at 46.96% while expenditures are at 45.81%. Outstanding Receivables as of December 31, 2020 were at \$1060.80. Operations & Maintenance revenues are received at 53.51% of budget while expenditures are at 75.28%. Outstanding Receivables as of December 31, 2020 were at \$0.00. Cash as of December 31, 2020 total \$4,217,966.52 for all funds.

January Bill List: The January bills totaled \$ 11,827.32. Of this total, 0.00% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$0.00. Administration is recommending the approval of the January Bills and reasonable and customary bills through January 31, 2021.

FY 22 Tentative Budget Calendar: Dr. Burns discussed with the Board the FY 22 Tentative Budget Calendar and the preparation of the FY 22 Budget. The Budget Calendar was reviewed. The Adoption of the Resolution to Authorize Preparation for the FY 22 Budget will be presented in February as well as the current FY 21 Budget Forecast.

Administrative Assessment Cost Structure Options: Dr. Burns recommended that there will be a 0% assessment fee to the districts again for FY 22. Ongoing discussion will take place regarding future assessment fees.

Facilities Item:

ISBE Maintenance Project Grant Update: Dr. Burns reviewed the upcoming construction schedule with the Board. There will be asbestos removal over the Spring Break. Access to the Building during the asbestos removal will be limited.

Wireless Access Point Replacement: Dr. Burns updated the Board on the Wireless Access Point Replacement. The project is complete and SEAL did join in with the project.

The meeting was adjourned at 8:28 a.m.

The Next meeting of the Committee of the Whole will be held on Wednesday, February 17th, 2021 at 8:00 a.m. in the SEDOM Board Room.