



# Special Education District of McHenry County

## SEDOM'S FIFTY-SIXTH ANNUAL MEETING PART ONE: EDUCATIONAL SERVICE REPORT

SEDOM Education Center  
1200 Claussen Drive  
Woodstock, Illinois

Wednesday March 2, 2022  
7:00 P.M.

### Agenda

#### Presiding: President of the S.E.D.O.M. Executive Board

It is anticipated that this meeting will be held in person at the designated time, date and location listed. If it is not possible to hold this meeting in person, Dr. Tim Burns will be present at the SEDOM Center to ensure that all matters related to compliance for the Open Meetings Act are adhered to. Anyone wishing to submit a statement to be read and recorded at the meeting may submit it to the attention of Dr. Burns at [tburns@sedom.org](mailto:tburns@sedom.org) by 2-20-22.

- **Call to Order**
- **Roll Call of Districts**
- **Introduction of Executive Board and Administrative Staff**
- **Action Items**
  - Approval of the Minutes of the August 2021 Governing Board of Directors' Meeting Pages 4-6
  - Amendment to Article II, Section 2,A of the Articles of Joint Agreement Pages 7-9
  - Appointment of Executive Board Member Pages 10-11
  - Determination of the August 2022 Governing Board of Directors' Meeting Date Page 12
- **For Information**
  - Executive Director's Report and Presentation on Current and Projected Programming
- **Other Business**
- **Adjournment**

# Special Education District of McHenry County

## *Executive Board*

### EXECUTIVE BOARD

Dr. Tim Burns, Executive Director

Ms. Kim Egerstaffer, Secretary to Executive Board and Governing Board of Directors

Dr. Lea Damisch, Superintendent, Marengo-Union District #165	2021-2023
Dr. Linda Dujmovich, Board Member Marengo District #154	2021-2023
Dr. Tiffany Elswick, Superintendent, Alden- Hebron School District #19	Appointed to fill the original term of Dr. Ehlenburg (2021-2023)
Mr. Bryan Millard, Board Member Riley School District #18	2021-2025
Ms. Karen Parks, Board Member Harrison District #36	2021-2025
Ms. Cathy Neiss, Board Member Johnsburg School District #12	2021-2025
Dr. Ryan Mctague, Superintendent, McHenry High School District #156	2021-2025

# Special Education District of McHenry County

## *Governing Board of Directors*

### Governing Board of Directors

District	Number	B.O.E. Member
Nippersink	2	Ms. Marcy Garrison
Johnsburg (Unit)	12	*Ms. Cathy Neiss
McHenry Elem.	15	Mr. Patrick DeGeorge
Riley Elem.	18	*Mr. Bryan Millard
Alden-Hebron (Unit)	19	Mr. Andy Madsen
Harrison Elem.	36	*Ms. Karen Parks
Harvard (Unit)	50	Ms. Julie Lehmann
Marengo H.S.	154	*Dr. Linda Dujmovich
McHenry H.S.	156	Mr. Timothy Hying
Richmond Burton H.S.	157	Ms. Jennifer Read
Marengo-Union Elem.	165	Ms. Barb Dochterman

\*Denotes Current Executive Board Member



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, MARCH 2, 2022**

### **Action Item**

#### **Subject: Minutes of the August 31, 2021, Governing Board of Directors' Meeting**

On the next three pages, you will find the minutes from the August 31, 2021, Governing Board of Directors' Meeting. This meeting was originally scheduled for August 11, 2021, but a quorum of members was not able to be secured.

**Recommended Action:** Approve the minutes of the August 31, 2021, Governing Board of Directors Meeting, as submitted, for filing in the official records.

### **Minutes from the Special Meeting of the SEDOM Governing Board of Directors August 31, 2021**

---

A meeting of the Governing Board of Directors of the Special Education District of McHenry County convened at 7:00pm on Tuesday, August 31, 2021, at the SEDOM Educational Center, 1200 Claussen Drive, Woodstock, IL.

In accordance with the recent Gubernatorial Executive Order, it was deemed that it was not permissible to hold the meeting fully in person and board members were allowed to participate remotely.

**Call to Order:** Ms. Lea Damisch, President of the Executive Board, called the meeting to order at 7:01pm.

A=Absent	P=Present		
District	Number	B.O.E. Member	Attendance Status
Nippersink	2	Ms. Marcy Garrison	A
Johnsburg (Unit)	12	*Ms. Cathy Neiss	P-R
		Not Assigned as of	A
McHenry Elem.	15	this meeting	
Riley Elem.	18	*Mr. Bryan Millard	P-R
Alden-Hebron (Unit)	19	Mr. Andy Madsen	P-R
Harrison Elem.	36	*Ms. Karen Parks	P-IP
Harvard (Unit)	50	Ms. Julie Lehmann	A
Marengo H.S.	154	*Dr. Linda Dujmovich	P-R
McHenry H.S.	156	Mr. Timothy Hying	A
Richmond Burton H.S.	157	Jennifer Read	A

- **\*- Denotes Executive Board Members**
- **IP- Denotes Present via “In-Person” Attendance**
- **P-R- Denotes Present via “Remote” Attendance**
- **A-Denotes “Absent” and not in Attendance**

Six of the eleven-member districts were present at roll call. Those present included Districts 12, 18, 19, 36, 154, 165

**Introduction of Executive Board and Administrative Staff:**

Following roll call, Dr. Damisch introduced the Executive Board members including, Dr. Linda Dujmovich, Ms. Karen Parks and Ms. Cathy Neiss. Also present were the Executive Director, Dr. Tim Burns and Business-Finance Assistant, Ms. Kimberly Egerstaffer.

**Approval of March 3, 2021 Governing Board Meeting Minutes:**

District 36 moved, District 154 seconded the approval of the minutes of the March 3, 2021 meeting of the Governing Board of Directors. On a voice vote, the motion passed unanimously.

**Presentation and Public Hearing of the FY22 Budget:**

District 36 moved; District 18 seconded to open the public hearing at 7:09pm on the adoption of the FY22 budget. Roll call vote was as follows:

Ayes:6  
Nays:0  
Motion Carried

Dr. Burns presented information that included a summary of the budgetary process, sources of revenues and FY22 Budget highlights. Dr. Burns discussed the changes from the tentative budget to the final budget and explained variables that could affect the budget. Dr. Burns discussed the short term and long-term variables that could influence this and future budgets paying specific focus to the state of the SEDOM Center building and the equalization of special education funding and the emerging concerns related to the COVID 19 pandemic.

**Closing of the Budget Hearing:**

District 12 moved; District 36 seconded to close budget hearing on the adoption of the FY22 budget at 7:23pm. Roll call vote as follows:

Ayes:6  
Nays:0  
Motion Carries

**Approval of the FY21 Budget:**

The Governing Board of Directors adopts the annual budget. District 18 moved; District 36 seconded to adopt the FY22 budget as presented. Roll call vote was as follows:

Ayes :6 (Districts 12, 18, 19, 36, 154, and 165)  
Nays: 0  
Abstentions:0  
Motion Carries

**Determination of the March Governing Board of Directors Meeting Date:**

The Governing Board generally meets two times per year. The Articles of Joint Agreement specify that the August meeting is primarily for the adoption of the annual budget and the March meeting is for the review of programs and services. District 154 moved, District 165 seconded to approve March 2, 2022 as the March Governing Board of Directors meeting date. On a voice vote the motion passed unanimously.

Appointment of Nominating Committee: Dr. Lea Damisch presented information on the procedures outlined in the Articles of Joint Agreement regarding the filling of vacant Executive Board seats. She asked for volunteers to serve on the nominating committee and bring recommendations for filling the two seats that will become open. At present the unexpired term of Dr. Ehlenburg now currently occupied by Dr. Tiffany Elswick will require a formal appointment.

Districts 19 and 165 representatives volunteered to serve on this nominating committee and were so appointed by Dr. Damisch. At present the Articles of Joint Agreement prohibited current members of the Executive Board from serving on this committee. As the Articles of Joint Agreement require three members to sit on this committee and three members who are not members of the Executive Board are not present, Dr. Damisch will seek to identify a third member to serve on this committee or the President or Executive Director may call for an emergency meeting of the Governing Board of Directors to formally amend the Articles of Joint Agreement to reduce the size of the nominating committee from three to two members. The committee will be charged with providing a potential candidate by February 1, 2022.

\*\*Dr. Damisch accepted the offer of District 156's representative to serve on the Nominating Committee and subsequently appointed this representative to the official Nominating Committee.

**Executive Director's Report:** Dr. Burns reviewed the current goals of SEDOM and how this aligns with the mission and vision of SEDOM. Dr. Burns discussed various initiatives occurring for this year and the current climate for special education funding, program development and how this impacts the future course of SEDOM.

**Other Business:** No other business.

Adjournment:

District 36 moved; District 19 seconded to adjourn the meeting at 7:27pm. On a voice vote, the motion carried unanimously.

**Respectfully submitted:**

---

**President, Executive Board**

---

**Secretary, Executive Board**



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

BOARD OF DIRECTORS MEETING

WEDNESDAY, MARCH 2, 2022

### Action Item

**Subject: Amendment to Article II, Section 2, A of the Articles of Joint Agreement**

#### RESOLUTION AUTHORIZING THE AMENDMENT OF THE ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

WHEREAS, pursuant to Article IX of the Articles of Joint Agreement, the Executive Board of the Special Education District of McHenry County ("SEDOM") presented to the Governing Board a proposed amendment to Article II, Section 2, A of the Articles of Joint Agreement; and

WHEREAS the proposed amendment setting forth the proposed changes to Article II, Section 2, A of the Articles of Joint Agreement reads as follows:

#### ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

##### ARTICLE II, Section 2, A – ORGANIZATION AND OPERATION

Not later than thirty (30) days prior to the Governing Board of Directors meeting held during the third or fourth quarter of the school year the President of the Executive Board shall appoint a committee of **three** members of the Governing Board of Directors not serving on the Executive Board to submit a list of candidates to fill expiring terms on the Executive Board. This list will be submitted to the member districts thirty days prior to the third or fourth quarter meeting of the Governing Board of Directors. Approval of the proposed list of candidates will take place by action of the Governing Board of Directors.

\* \* \*

Now, therefore, be it resolved and agreed by the members of the Governing Board of the Special Education District of McHenry County as follows:

**Section 1.** The foregoing recitals are hereby incorporated by this reference as though fully set forth herein.

**Section 2.** Article II, Section 2, A of the Articles of Joint Agreement are hereby amended as follows:

#### ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

##### ARTICLE II, Section 2, A – ORGANIZATION AND OPERATION

Not later than thirty (30) days prior to the Governing Board of Directors meeting held during the third or fourth quarter of the school year the President of the Executive Board shall appoint a committee of **two** members of the Governing Board of Directors not serving on the Executive Board to submit a list of candidates to fill expiring terms on the Executive Board. This list will be submitted to the member districts thirty days prior to the third or fourth quarter meeting of the Governing Board of Directors. Approval of the proposed list of candidates will take place by action of the Governing Board of Directors.

\* \* \*

**Section 3.** This Resolution shall be in full force and effect upon its adoption.  
This Resolution is approved on the 2nd day of March, 2022, upon the following vote of the members of the Governing Board:

Nippersink SD #2: \_\_\_\_\_      Johnsborg CUSD #12: \_\_\_\_\_      McHenry ESD #15: \_\_\_\_\_  
Riley CCSD #18: \_\_\_\_\_      Aldon-Hebron SD #19: \_\_\_\_\_      Harrison ESD #36: \_\_\_\_\_  
Harvard CUSD #50: \_\_\_\_\_      Marengo CHSD #154: \_\_\_\_\_      McHenry CHSD #156: \_\_\_\_\_  
Richmond-Burton CHSD #157: \_\_\_\_\_      Marengo-Union ECSD #165: \_\_\_\_\_

**GOVERNING BOARD OF THE SPECIAL EDUCATION  
DISTRICT OF MCHENRY COUNTY**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary



STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF McHENRY )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Governing Board of the Special Education District of McHenry County (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true, and complete transcript of that portion of the minutes of the meeting of the Governing Board held on the 2nd day of March, 2022, insofar as the same relates to adoption of a resolution entitled:

**RESOLUTION AUTHORIZING THE  
AMENDMENT OF THE ARTICLES OF JOINT AGREEMENT OF  
THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

A true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the Governing Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended and as may be suspended by Executive Order issued by the Governor of the State of Illinois, the *School Code* of the State of Illinois, as amended and that the Governing Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the Governing Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Secretary, Governing Board



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, MARCH 2, 2022**

### **Action Item**

#### **Subject: Appointment of Executive Board Member**

**ARTICLE 2- ORGANIZATION AND OPERATION** of the Articles of Joint Agreement provide the following specifications for the make-up and election of the Executive Board.

**Section 2:** Executive Board of Directors. From the members of the SEDOM Governing Board of Directors, from the members of the participating district boards of education, or from the Superintendents of Schools of the member districts, there shall be chosen an Executive Board consisting of seven (7) members, at least two (2) of these from high school or unit districts, at least two (2) of these from elementary school districts, and at least one (1) board of education member. The Executive Board members shall serve a four (4) year term implemented as follows. The appointment of Executive Board members shall take place at the meeting of the Governing Board of Directors held during the third or fourth quarter of the school year, and those appointed shall take office at the first regular meeting of the Executive Board after July 1st. The Executive Board members shall serve a four (4) year term implemented as follows:

The four (4) current Executive Board member terms scheduled to expire in 2021 and 2022 will expire effective as of the first regular meeting of the Executive Board after July 1, 2021. At that meeting the newly appointed Executive Board members shall take office, commencing their four (4) year terms.

The three (3) current Executive Board member terms scheduled to expire in 2023 will expire effective as of the first regular meeting of the Executive Board after July 1, 2023. At that meeting, the newly appointed Executive Board members shall take office, commencing their four (4) year terms.

When a vacancy occurs on the Executive Board the remaining members shall fill the vacancy by appointment until the next regular appointment of Executive Board Members, at which the Governing Board of Directors will appoint a person to fill the unexpired term.

A. Not later than thirty (30) days prior to the Governing Board of Directors meeting held during the third or fourth quarter of the school year the President of the Executive Board shall appoint a committee of three members of the Governing Board of Directors not serving on the Executive Board to submit a list of candidates to fill expiring terms on the Executive Board. This list will be submitted to the member districts thirty days prior to the third or fourth quarter meeting of the Governing Board of Directors. Approval of the proposed list of candidates will take place by action of the Governing Board of Directors.

B. Following the installation of the new members at the first regularly scheduled meeting of the Executive Board in July, a President, Vice President, Treasurer and Secretary shall be elected by the Executive Board members.

C. A quorum of the Executive Board shall consist of four (4) members of the Executive Board. Each member shall have one (1) vote on all matters submitted for approval for the Executive Board.

D. An affirmative vote of a majority of the Executive Board Members present at a duly called 7 and constituted meeting shall be required for the adoption of any proposition except as may otherwise be required by statute.

Volunteers to serve on the Nominating Committee for the March Executive Board election are sought at this meeting.

Appointments made by the Executive Board requiring a person to be elected to fill the unexpired term:

- Dr. Tiffany Elswick (appointed to fill the vacancy of Dr. Ehlenburg's)

A Nominating committee has been appointed by Executive Board President, Dr. Lea Damisch. Committee members include Ms. Barb Dochterman, District 165 Board Member, Mr. Andy Madsen, District 19 Board Member and Mr. Timothy Hying, High School District 156 Board Member

**The Nominating Committee recommends the following candidate to fill the vacancy of Dr. Ehlenburg:**

- **Dr. Tiffany Elswick, Superintendent of District 19 to serve the unexpired term of Dr. Ehlenburg's vacancy through June of 2023.**

**Recommendation:** Approve the list of recommended candidates from the Nominating Committee to serve on the SEDOM Executive Board for the above listed time periods



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, MARCH 2, 2022**

### **Action Item**

**Subject:** Determination of August Governing Board of Directors Meeting Date:

The Governing Board generally meets two times per year. The Articles of Joint Agreement specify that the August meeting is primarily for the adoption of the budget and the March meeting is primarily a review of programs and services.

The meeting date recommended for the August Governing Board of Directors is Wednesday, August 3, 2022, at 7:00 p.m.

**Recommendation:** Approve Wednesday, August 3, 2022, at 7:00 p.m. as the March Governing Board of Directors' meeting date.