



# Special Education District of McHenry County

## SEDOM'S FIFTY-SIXTH ANNUAL MEETING PART TWO: BUDGET REPORTS

SEDOM Education Center  
1200 Claussen Drive  
Woodstock, Illinois

Wednesday August 3, 2022  
7:00 P.M.

### Agenda

#### Presiding: SEDOM Executive Board President

It is anticipated that this meeting will be held in person at the designated time, date and location listed. If it is not possible to hold this meeting in person, Dr. Tim Burns will be present at the SEDOM Center to ensure that all matters related to compliance for the Open Meetings Act are adhered to. Anyone wishing to submit a statement to be read and recorded at the meeting may submit it to the attention of Dr. Burns at [tburns@sedom.org](mailto:tburns@sedom.org) by 8-1-22.

- **Call to Order**
- **Roll Call of Districts**
- **Introduction of Executive Board and Administrative Staff** Pages 2-3
- **Action Items**
  - Approval of Minutes of the March 2022 Governing Board Meeting Pages 4-6
  - Presentation and Public Hearing of the FY 23 Tentative Budget**
  - Adoption of the FY 23 Budget Page 7
  - Amendment to Article 2, Section 1, A, 2 of the Articles of Joint Agreement Pages 8-10
  - Amendment to Article 2, Section 2, E, 1 of the Articles of Joint Agreement Pages 11-13
  - Determination of March 2023 Governing Board of Directors' Meeting Date Page 14
- **For Information**
  - Appointment of Nominating Committee Page 15

- **Other Business**
- **Adjournment**

## Special Education District of McHenry County

### *Executive Board*

#### EXECUTIVE BOARD

Dr. Tim Burns, Executive Director

Ms. Kim Egerstaffer, Secretary to Executive Board and Governing Board of Directors

Dr. Lea Damisch, Superintendent, Marengo-Union District #165	2021-2023
Dr. Linda Dujmovich, Board Member Marengo District #154	2021-2023
Dr. Tiffany Elswick, Superintendent, Alden- Hebron School District #19	Appointed to fill the original term of Dr. Ehlenburg (2021-2023)
Mr. Bryan Millard, Board Member Riley School District #18	2021-2025
Ms. Karen Parks, Board Member Harrison District #36	2021-2025
Ms. Cathy Neiss, Board Member Johnsburg School District #12	2021-2025
Dr. Ryan Mctague, Superintendent, McHenry High School District #156	2021-2025

# Special Education District of McHenry County

## *Governing Board of Directors*

### Governing Board of Directors

District	Number	B.O.E. Member
Nippersink	2	Mr. Ryan Andrus
Johnsburg (Unit)	12	*Ms. Cathy Neiss
McHenry Elem.	15	Mr. Patrick DeGeorge
Riley Elem.	18	*Mr. Bryan Millard
Alden-Hebron (Unit)	19	Mr. Andy Madsen
Harrison Elem.	36	*Ms. Karen Parks
Harvard (Unit)	50	Mr. Roger Wilhoit
Marengo H.S.	154	*Dr. Linda Dujmovich
McHenry H.S.	156	Mr. Timothy Hying
Richmond Burton H.S.	157	Ms. Jennifer Read
Marengo-Union Elem.	165	Ms. Barb Dochterman

\*Denotes Current Executive Board Member



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 3, 2022**

### Action Item

**Subject:** Minutes of the March 2, 2022, Governing Board of Directors' meeting

On the next two pages you will find the minutes from the March 2, 2022, Governing Board of Directors' Meeting.

**Recommended Action:** Approve the minutes of the March 2, 2022, Governing Board of Directors' meeting, as submitted, for filing in official records.

### **Minutes from the Special Meeting of the SEDOM Governing Board of Directors March 2, 2022**

A meeting of the Governing Board of Directors of the Special Education District of McHenry County convened at 7:00pm on Wednesday, March 2, 2022, at the SEDOM Educational Center, 1200 Claussen Drive, Woodstock, IL.

In accordance with recent Executive Orders, Board President Dr. Lea Damisch declared that it was not possible for all board members to be physically present due to the COVID-19 related disaster declaration. Dr. Burns and four board members were physically present during the meeting at the SEDOM Administrative Offices in Woodstock, IL while two board members participated remotely from their home.

Dr. Burns informed all members that the meeting would be recorded and available to the public. Dr. Burns further mentioned that it would be his intent to place a recorded copy of the meeting on the website however as GOTO-Meeting and WEB.COM were separate and private companies that he may need additional assistance to convert the file for posting.

**Call to Order:** Ms. Lea Damisch, President of the Executive Board, called the meeting to order at 7:00pm.

A=Absent    P=Present    IP=In Person    V=Virtual Attendance

District	Number	B.O.E. Member	
Nippersink	2	Mr. Ryan Andrus	V
Johnsburg (Unit)	12	*Ms. Cathy Neiss	V
McHenry Elem.	15	Mr. Patrick DeGeorge	IP
Riley Elem.	18	*Mr. Bryan Millard	IP
Alden-Hebron (Unit)	19	Mr. Andy Madsen	A
Harrison Elem.	36	*Ms. Karen Parks	V

<b>Harvard (Unit)</b>	<b>50</b>	<b>Mr. Roger Wilhoit</b>	<b>IP</b>
<b>Marengo H.S.</b>	<b>154</b>	<b>*Dr. Linda Dujmovich</b>	<b>V</b>
<b>McHenry H.S.</b>	<b>156</b>	<b>Mr. Timothy Hying</b>	<b>A</b>
<b>Richmond Burton H.S.</b>	<b>157</b>	<b>Ms. Jennifer Read</b>	<b>V</b>
<b>Marengo-Union Elem.</b>	<b>165</b>	<b>Ms. Barb Dochterman</b>	<b>IP</b>

\*Denotes Current Executive Board Member

Nine of the eleven-member districts were present at roll call. Those present included 2,12,15, 18,19,36,50,154, and 165.

**Introduction of Executive Board and Administrative Staff:**

Following roll call, Dr. Damisch introduced the Executive Board members present including, Dr. Linda Dujmovich and Mr. Bryan Millard, Ms. Cathy Neiss and Ms. Karen Parks. Also present were the Executive Director, Dr. Tim Burns and Business-Finance Assistant, Ms. Kimberly Egerstaffer.

**Approval of August 31, 2021 Governing Board Meeting Minutes:**

District 19 moved; District 15 seconded the approval of the minutes of the August 31, 2021, meeting of the Governing Board of Directors. On a voice vote the motion passed unanimously.

**Amendment to Article 2 Section 2, A of the Articles of Joint Agreement**

District 15 moved; District 157 seconded to approve the Amendment to Article 2 Section 2, A of the Articles of Joint Agreement which reduce the Executive Board Nominating Committee from “3” to “2” board of education members that do not presently serve on the Executive Board. A roll call vote was held:

Ayes: Districts 12,15, 18,19,36,50,154, and 165

Nayes: 0

Abstention: District 2

**Appointment of Executive Board Members:**

District 36 moved; District 19 seconded to appoint the following Executive Board Members to the terms of office:

Dr. Tiffany Elswick to finish the unexpired term of former Executive Board Member Dr. Debbie Ehlenburg until the natural conclusion of the term in 2023.

Ayes: Districts 2,12,15, 18,19,36,50,154, and 165

Nayes: 0

Abstention: District 2

**Designation of the August Governing Board of Directors Meeting:**

District 50 moved, and District 165 seconded that the Governing Board Meeting in August which primarily focuses on the budget be held on Wednesday August 3, 2022. On a voice vote the motion passed unanimously.

**Executive Director’s Report:** Dr. Burns gave an update on the current FY22 Budget, as well as an update on current SEDOM goals and spoke briefly on the state of the SEDOM building and upcoming maintenance. Dr. Burns gave a summary of the FY 23 Needs Assessment and spoke about synthesizing this information in terms of next steps and the future direction of SEDOM. Dr. Burns also focused on the current impact of the Consumer Price Index and efforts to serve students within a changing post -pandemic environment.

**Other Business:** No other business.

Adjournment:

District 50 moved; District 165 seconded to adjourn the meeting at 7:58pm. On a voice vote, the motion carried unanimously.

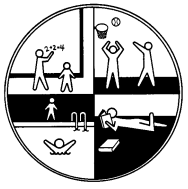
**Respectfully submitted:**

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**President, Executive Board**

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**Secretary, Executive Board**



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 3, 2022**

### **Action Item**

**Subject:** Presentation, Hearing and Adoption of the FY23 Tentative Budget

The FY22 Tentative Budget was approved by the Executive Board on June 22, 2022, for display on July 1, 2022, and notice of public hearing on August 3, 2022.

The hearing will be convened and Dr. Tim Burns, Executive Director, will present the proposed FY23 Tentative Budget. Dr. Burns will review the budget assumptions, anticipated revenues and expenditures and respond to any questions. The budget has been on display since July 1, 2022.

The Articles of Joint Agreement specify that it is the duty of the Governing Board of Directors to adopt the annual budget of SEDOM. The Illinois State Board of Education requires that special education districts file the adopted budget no later than August 31<sup>st</sup>.

Following the hearing, the Governing Board considers adoption of the FY23 budget.

**Recommendation:** The Executive Board recommends adoption of the FY23 budget as presented.



**SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 3, 2022**

**Action Item**

**Subject:** Amendment to Article II, Section 1, A, 2 of the Articles of Joint Agreement

**RESOLUTION AUTHORIZING THE  
AMENDMENT OF THE ARTICLES OF JOINT AGREEMENT OF  
THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

WHEREAS, pursuant to Article IX of the Articles of Joint Agreement, the Executive Board of the Special Education District of McHenry County (“SEDOM”) presented to the Governing Board a proposed amendment to Article II, Section 1, A, 2, of the Articles of Joint Agreement; and

WHEREAS, the proposed amendment setting forth the proposed changes to Article II, Section 1, A, 2 of the Articles of Joint Agreement reads as follows:

**ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

**ARTICLE II – ORGANIZATION AND OPERATION**

**Section 1: Governing Board of Directors.**

A Governing Board of Directors shall be established, such Board to consist of one Board of Education member from each participating district. The Superintendent or designee from each member district may attend and participate in meetings as non-voting members.

**A. The Governing Board of Directors shall hold a meeting during August of each year to:**

- 1. Act upon any proposed amendments to the Articles of Joint Agreement,
- 2. Approve the annual budget,

\* \* \*

**ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

**ARTICLE II – ORGANIZATION AND OPERATION**

**Section 1: Governing Board of Directors.**

A Governing Board of Directors shall be established, such Board to consist of one Board of Education member from each participating district. The Superintendent or designee from each member district may attend and participate in meetings as non-voting members.

**A. The Governing Board of Directors shall hold a meeting during August of each year to:**

- 1. Act upon any proposed amendments to the Articles of Joint Agreement,
- 2. Review the final proposed annual budget and offer Advice and Consent to the Executive Board on whether the budget should be approved by the Executive Board

Now, therefore, be it resolved and agreed by the members of the Governing Board of the Special Education District of McHenry County as follows:



**Section 1.** The foregoing recitals are hereby incorporated by this reference as though fully set forth herein.

**Section 2.** Article II, Section 2, A of the Articles of Joint Agreement are hereby amended as follows:

**ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

ARTICLE II – ORGANIZATION AND OPERATION

Section 1: Governing Board of Directors.

A Governing Board of Directors shall be established, such Board to consist of one Board of Education member from each participating district. The Superintendent or designee from each member district may attend and participate in meetings as non-voting members.

A. The Governing Board of Directors shall hold a meeting during August of each year to:

- 1. Act upon any proposed amendments to the Articles of Joint Agreement,
- 2. Review the final proposed annual budget and offer Advice and Consent to the Executive Board on whether the proposed annual budget should be approved

\* \*

**Section 3.** This Resolution shall be in full force and effect upon its adoption.

This Resolution is approved on the \_\_ day of \_\_\_\_\_, 202\_\_, upon the following vote of the members of the Governing Board:

Nippersink SD #2: \_\_\_\_\_      Johnsborg CUSD #12: \_\_\_\_\_      McHenry ESD #15: \_\_\_\_\_

Riley CCSD #18: \_\_\_\_\_      Aldon-Hebron SD #19: \_\_\_\_\_      Harrison ESD #36: \_\_\_\_\_

Harvard CUSD #50: \_\_\_\_\_      Marengo CHSD #154: \_\_\_\_\_      McHenry CHSD #156: \_\_\_\_\_

Richmond-Burton CHSD #157: \_\_\_\_\_      Marengo-Union ECSD #165: \_\_\_\_\_

**GOVERNING BOARD OF THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF McHENRY )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Governing Board of the Special Education District of McHenry County (the "District"), and that as such official I am the keeper of the records and files of the School Board.

I DO FURTHER CERTIFY that the foregoing is a full, true and complete transcript of that portion of the minutes of the meeting of the Governing Board held on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_, insofar as the same relates to adoption of a resolution entitled:

**RESOLUTION AUTHORIZING THE  
AMENDMENT OF THE ARTICLES OF JOINT AGREEMENT OF  
THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the Governing Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended and as may be suspended by Executive Order issued by the Governor of the State of Illinois, the *School Code* of the State of Illinois, as amended and that the Governing Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the Governing Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Secretary, Governing Board



# SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 3, 2022**

**For Action**

**Subject: Amendment to Article II, Section 2, E, 1 of the Articles of Joint Agreement**

## **RESOLUTION AUTHORIZING THE AMENDMENT OF THE ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

WHEREAS, pursuant to Article IX of the Articles of Joint Agreement, the Executive Board of the Special Education District of McHenry County ("SEDOM") presented to the Governing Board a proposed amendment to Article II, Section 2, E, 1, of the Articles of Joint Agreement; and

WHEREAS, the proposed amendment setting forth the proposed changes to Article II, Section 2, E, 1 of the Articles of Joint Agreement reads as follows:

### **ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

Article II, Section 2, E, 1

E. The Executive Board policymaking and budgeting process shall be as follows:

1. The Executive Board will have prepared and submitted to the member districts a preliminary annual budget at least two weeks prior to the August Governing Board of Directors meeting.

\* \* \*

### **ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

Article II, Section 2, E, 1

E. The Executive Board policymaking and budgeting process shall be as follows:

1. The Executive Board will have prepared and submitted to the member districts a preliminary annual budget at least two weeks prior to the August Governing Board of Directors meeting. The Executive board will consider the perspectives offered at the Governing Board of Directors and formally vote on the approval of the proposed annual budget at the next scheduled Executive Board Meeting.

Now, therefore, be it resolved and agreed by the members of the Governing Board of the Special Education District of McHenry County as follows:

**Section 1.** The foregoing recitals are hereby incorporated by this reference as though fully set forth herein.

**Section 2.** Article II, Section 2, E, 1 of the Articles of Joint Agreement are hereby amended as follows:

### **ARTICLES OF JOINT AGREEMENT OF THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

ARTICLE II – ORGANIZATION AND OPERATION

Section 2, E, 1

E. The Executive Board policymaking and budgeting process shall be as follows:

1. The Executive Board will have prepared and submitted to the member districts a preliminary annual budget at least two weeks prior to the August Governing Board of Directors meeting. The Executive board will consider the perspectives offered at the Governing Board of Directors and formally vote on the approval of the proposed annual budget at the next scheduled Executive Board Meeting.

\* \* \*

**Section 3.** This Resolution shall be in full force and effect upon its adoption.

This Resolution is approved on the \_\_ day of \_\_\_\_\_, 202\_\_, upon the following vote of the members of the Governing Board:

Nippersink SD #2: \_\_\_\_\_      Johnsborg CUSD #12: \_\_\_\_\_      McHenry ESD #15: \_\_\_\_\_

Riley CCSD #18: \_\_\_\_\_      Aldon-Hebron SD #19: \_\_\_\_\_      Harrison ESD #36: \_\_\_\_\_

Harvard CUSD #50: \_\_\_\_\_      Marengo CHSD #154: \_\_\_\_\_      McHenry CHSD #156: \_\_\_\_\_

Richmond-Burton CHSD #157: \_\_\_\_\_      Marengo-Union ECSD #165: \_\_\_\_\_

**GOVERNING BOARD OF THE SPECIAL EDUCATION  
DISTRICT OF McHENRY COUNTY**

By: \_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF McHENRY )

**CERTIFICATION OF RESOLUTION**

I, the undersigned, DO HEREBY CERTIFY that I am the duly qualified and acting Secretary of the Governing Board of the Special Education District of McHenry County (the "District"), and that as such official I am the keeper of the records and files of the School Board.

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**RESOLUTION AUTHORIZING THE  
AMENDMENT OF THE ARTICLES OF JOINT AGREEMENT OF  
THE SPECIAL EDUCATION DISTRICT OF McHENRY COUNTY**

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I DO FURTHER CERTIFY that the deliberations of the Governing Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that said meeting was called and held in strict compliance with the provisions of the *Open Meetings Act* of the State of Illinois, as amended and as may be suspended by Executive Order issued by the Governor of the State of Illinois, the *School Code* of the State of Illinois, as amended and that the Governing Board has complied with all of the provisions of said Acts and said Codes and with all of the procedural rules of the Governing Board.

IN WITNESS WHEREOF, I hereunto affix my official signature this \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
Secretary, Governing Board



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 3, 2022**

### **For Action**

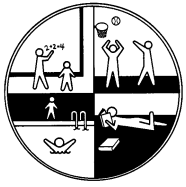
#### **Subject: Determination of the date for the March 2023 Governing Board of Directors' Meeting**

The Governing Board generally meets two times per year.

The Articles of Joint Agreement specify that the August meeting is primarily for the adoption of the FY22 budget, and the March meeting is primarily a review of programs and services.

The meeting date recommended for the March Governing Board of Directors is Wednesday, March 1, 2023, at 7:00 p.m.

Recommendation: Approve Wednesday, March 1, 2023, at 7:00 p.m. as the March Governing Board of Directors' meeting date.



# SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 3, 2022**

**For Information**

**Subject: Appointment of Nominating Committee**

**ARTICLE 2- ORGANIZATION AND OPERATION** of the Articles of Joint Agreement provide the following specifications for the make-up and election of the Executive Board.

**Section 2:** Executive Board of Directors. From the members of the SEDOM Governing Board of Directors, from the members of the participating district boards of education, or from the Superintendents of Schools of the member districts, there shall be chosen an Executive Board consisting of seven (7) members, at least two (2) of these from high school or unit districts, at least two (2) of these from elementary school districts, and at least one (1) board of education member. Except as set forth below, the Executive Board members shall serve a four (4) year term. The election for Executive Board members shall take place at the meeting of the Governing Board of Directors held during the third or fourth quarter of the school year, and those elected shall take office at the first regular meeting of the Executive Board after July 1st.

- A. When a vacancy occurs on the Executive Board the remaining members shall fill the vacancy by appointment until the next regular election at which time a person will be elected to fill the unexpired term.
- B. Not later than thirty (30) days prior to the Governing Board of Directors meeting held during the third or fourth quarter of the school year the President of the Executive Board shall appoint a committee of two members of the Governing Board of Directors not serving on the Executive Board to submit a list of candidates to serve on the Executive Board. This list will be submitted to the member districts thirty days prior to the third or fourth quarter meeting of the Governing Board of Directors.
- C. Following the installation of the new members at the first regularly scheduled meeting of the Executive Board in July, a President, Vice President and Secretary shall be elected by the Executive Board members.

Volunteers to serve on the Nominating Committee for the March Executive Board election are sought at this meeting.

Appointments to be considered:

Dr. Lea Damisch, Superintendent, Marengo-Union District #165	2021-2023
Dr. Linda Dujmovich, Board Member Marengo District #154	2021-2023
Dr. Tiffany Elswick, Superintendent, Alden- Hebron School District #19	Appointed to fill the original term of Dr. Ehlenburg (2021-2023)



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 3, 2022**

### **For Information**

**Subject:** Executive Director's Annual Report

The Executive Director will present a report on the current state of the Special Education District of McHenry County and engage in a discussion on future trends within the delivery of special education services.