



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

### COMMITTEE OF THE WHOLE MINUTES

December 18, 2017

The meeting was called to order at 1:30 p.m.

Present: Lea Damisch, Dr. Debbie Ehlenburg, Dr. Betsy Les, Dr. Linda Dujmovich, Dr. Tim Burns, Ms. Karen Parks and Ms. Kimberly Egerstaffer.

Approval of Minutes: Dr. Linda Dujmovich moved to approve and, Dr. Debbie Ehlenburg seconded to approve the minutes from the November 27, 2017 meeting minutes, Motion carried.

#### **Old Business:**

**Update on Knaack and McHenry County Student Assistance Funding Process.** Dr. Burns updated the board on the Activity Accounts. A list of what has been funded was presented to the board for review. Dr. Burns explained the outcomes of some of the requests. Several were funded at \$200.00 and two requests were sent back for more information. Several also were not funded. Ms. Karen Parkes asked how the process of awarding money worked. Dr. Burns explained that once they were approved the funding would not be given until a purchase order and receipts were presented.

#### **New Business:**

**Aligning S.E.D.O.M. public access hours to coincide with S.E.A.L. Hours:** Dr. Burns discussed with the board on changing S.E.D.O.M. hours from 7:30 a.m. – 4:30 p.m. to 7:30 a.m. – 3:30 p.m. to align with the School of Expressive Arts and Learnings hours. The board agreed that this would be a good. Requests by appointment would be accepted after 3:30 p.m.

**GAIT Trainer Use Workshop – Joint P.D. Opportunity with W200:** Dr. Burns informed the board that SEDOM is in conversation and have reached a tentative framework for a joint SEDOM/W200 professional development opportunity that could grow to become a regional event. A one-day workshop focusing on the safe and effective use of the GAIT Trainer is being scheduled for February 1<sup>st</sup>. Dr. Burns explained that within this agreement District 200 would be responsible for all frontward logistical costs while SEDOM would provide CEU's and assist with marketing and advertisement to ensure a large enough audience is in attendance.

**Arrival of New Portable Audiological Equipment:** Dr. Burns shared with the board that SEDOM received its new Portable Tympanometry and Portable Audiometer which will allow SEDOM Audiologists to provide more onsite and direct diagnostic testing within each district.

**NPI Number-Medicaid Referral Process:** Dr. Burns explained the process of the NPI Number – Medicaid Referral Process. As of January 1<sup>st</sup> for Speech Services a referral process will be implemented. A Pathologist with an NPI number enrolled in the system will have to make an initial referral for services. A second Pathologist would then have to provide the services.

**IWAS Status & ISAC Required Presentation:** Dr. Burns expressed his concerns to the Board regarding the required presentations that need to be done by the Member Districts that will be exiting the Co-op. All exiting districts will need to secure their dates for their presentations that are required for presenting their service plans. Dr. Burns will keep the board updated on the 6 districts that will be leaving the Co-op.

**2018/19 Needs Assessment Update:** Dr. Burns discussed with the board that the 2018-19 Needs Assessment is being reviewed with an estimated deployment date of January 2018. The goal is to allow for the creation of a more open-ended response that will facilitate additional specific conversations. It is estimated that the document will feature 8-10 open ended questions while using survey monkey as a vehicle for the survey.

**2018 G.B.D. /Executive Board Nominations Process Update:** Dr. Burns discussed with the board the positions on the SEDOM Board that will need to be filled. A meeting of the SEDOM Executive Board Nominating Committee will be held on Monday December 18<sup>th</sup>. The committee is charged with Submitting a list of nominees to the member districts 30 days prior to the meeting of the Governing Board of Directors.

**Finance November Financial Reports:** Financial statements for November were reviewed noting the percentages of revenue and expenses compared to the budget for each fund as of November 30, 2017, 42% of the FY18 fiscal year is complete. Revenues are received at 37.71% and expenditures are at 38.81%. Outstanding receivables as of November 30, 2017, are \$15,383.60 for all funds. For the Education fund now revenues are received 37.74% while expenditures are at 39.09%. Excluding Member District transfers, State TRS and the Regional Safe Schools Program. SEDOM revenues are at 50.3% of the budget and expenditures are at 39.8%. Outstanding receivables as of November 30, 2017, are at \$8745.00. Now in the Transportation fund, revenues are received at 0% of the budget while expenditures are at 0% of budget. Outstanding receivables as of October 31, 2017 are \$0.00. Now in the Operations & Maintenance Fund revenues are received at 36.35% of budget while expenditures are at 13.37%. Outstanding receivables as of November 30, 2017, are \$6638.00. Now in the Debt Service Fund revenues are received at 0% of the budget while expenditures are 100%.

**December Bill List:** The December bills totaled \$263,213.70. Of this total, 93.0% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$243,985.00. Administration is recommending the approval of the December Bills and reasonable and customary bills through December 31, 2017.

#### **Facility Items:**

**Pool Repair/Elimination Discussion:** Dr. Burns informed the board that there will be potential pump repairs needed to be done to the pool. Bill Burri, the maintenance employee for SEAL has been gathering proposals for the pump repair and for elimination of the pool all together. Dr. Burns reviewed those with the Board. The board expressed their concerns about eliminating the pool all together as well as making other options available to students such as Health Bridge through CENTEGRA. The board recommended that Dr. Burns seek out more proposals to compare costs.

**Potential Supply Relocation to SEDOM Center:** Dr. Burns mentioned to the board, moving of the Vision Itinerant Equipment to SEDOM. As of right now the equipment is in a Huntly classroom. Dr. Burns asked the board if he could get quotes on moving the equipment over to SEDOM. The board agreed.

The meeting was adjourned at 2:10 p.m.

The Next meeting of the Committee of the Whole will be held on Monday, January 22, 2018 at 1:30 p.m. in the SEDOM Board Room.