



SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

COMMITTEE OF THE WHOLE MINUTES

March 19, 2018

The meeting was called to order at 1:32 p.m.

Present: Lea Damisch, Dr. Debbie Ehlenburg, Dr. Linda Dujmovich, Dr. Tim Burns, Ms. Karen Parks and Dr. Betsy Les and Ms. Kimberly Egerstaffer.

Approval of Minutes: Dr. Ehlenburg moved to approve and, Dr. Dujmovich seconded to approve the minutes from the February 26, 2018 meeting minutes, Motion carried.

Old Business:

FY 19 Administrative Assessment: Dr. Burns revisited the possible cost structures to Assess the Districts for an Administrative Assessment. The Board felt that with the transition down to 11 districts that it would be best to re-address the possibility of an Administrative Assessment for Fiscal Year 2020.

2018/19 Needs Assessment update: Dr. Burns informed the Board that the FY 19 Needs Assessment has been completed. SEDOM is working with the member districts regarding the administration of a survey that will be delivered to staff and parents for Grant Compliance. A couple of the schools will receive services through NIA. SEAL has expressed interest in purchasing 1.6 FTE Instructional Support Team services. Dr. Burns also discussed the discrepancy between the FY 18 and FY 19 IST services. Exploration of ways to remedy this discrepancy will occur during the FY 19 school year. Dr. Burns informed the Board that Commitment letters and follow up conversations will begin the week of March 19th.

Medicaid Fee for Service: Dr. Burns discussed with the Board that at the PPS meeting the Medicaid Fee for Service was discussed – most of the schools use R&G and claim their own Medicaid services.

Transition Specialist: Dr. Burns updated the Board regarding the need for a Transition Coordinator/Vocational Facilitator. This person would not provide a direct service but serve as a focal point and facilitator for transition related activities and resources in the county. It would most likely be performed on half time or per-diem basis.

New Business:

Honorable Dismissal of Safe School Employees: Dr. Burns discussed the Resolution dismissing four Certified and three Non-Certified staff members from the Regional Superintendent's Safe Schools Program effective at the end of the 2017-2018 school year. The dismissal is an annual process required until funding for the Safe Schools Program is approved in the State Budget.

NIA – Contract Status: Dr. Burns discussed the NIA Contract Status. He explained that the NIA Member rate status is a variable that may fluctuate with each budgetary year and for each area of purchase. The FY 19 budget will include direct purchasing of NIA Audiological Services, Hearing Itinerant Services, Orientation and Mobility Services and may additionally include Vision Itinerant Services, in addition to Hearing and Vision Supervision Services.

Non-Member Fee: Dr. Burns discussed with the board the rate at which a Non-Member fee would be charged. The Board went back and forth on the rate which would be charged. It was decided that in county non-member districts would be charged at 15% over cost of SEDOM Services and 20% for outside of the county districts seeking SEDOM services.

Approval of the Executive Director to waive non-member fees: Dr. Burns requested the Board authorize the Executive Director be able to waive the Non-Member Fee on an individual basis when it is determined necessary to achieve the most optimal and efficient conditions and experience for the cooperative.

IMRF Update: Dr. Burns updated the Board on his conversation he had with I.M.R.F. regarding the transfer of reserve funds. Regarding Woodstock District 200 there was a “Partial dissolution” to transfer 13% of all SEDOM member and annuitant obligations as of 6/30/15 to Woodstock SD 200. All members and annuitants of SEDOM will appear on Woodstock’s GASB 68 Census Data reports as well as SEDOM’s. In regard to Johnsbury 12 and Marengo 165. The transfer of employer reserves will be done soon.

Finance: February Financial Reports: Financial Statements for February were reviewed noting the percentages of revenue and expenses compared to the budget for each fund. As of February 28, 2018, 67% of the FY18 fiscal year is complete. Revenues were received at 64.29% and expenditures were received at 65.83%. In the Education Fund revenues are received 64.38% while expenditures are at 66.34%. Excluding Member District transfers, State TRS and the Regional Safe Schools Program. SEDOM revenues are at 77.2% of the budget and expenditures are at 60%. Outstanding receivables as of February 28, 2018 are at \$56,923.43. In the Transportation Fund revenues are received at 0% of the budget while expenditures are at 0% of budget. Outstanding receivables as of February 28, 2018 are \$0. In the Operations and Maintenance Fund revenues are received at 60.89% of budget while expenditures are at 34.64%. Outstanding receivables as of February 28, 2018 are \$5178.45, and in the Debt Service Fund revenues are received at 0% of the budget while expenditures are 100%. Outstanding receivables as of February 28, 2018 are \$0.

March Bill List: The March bills totaled \$221,714.54. Of this total, 94.0% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$208,290.00. Administration is recommending the approval of the March Bills and reasonable and customary bills through March 31, 2018.

FY 19 Preliminary Budget Considerations: Dr. Burns passed out and reviewed the Preliminary Budget for FY 19. The Board will review for further discussion.

Facility Items:

Parking Lot Update: Dr. Burns discussed with the Board the Parking Lot situation. The company will come out and do the repairs when the asphalt plants open, no students are present and there are no cars in the parking lot. Dr. Burns will update further when there is a set time in place.

Statement of Economic Interests: Dr. Burns reminded the Board to complete their Statement of Economic Interests. He also collected a few as well.

The meeting was adjourned at 2:04 p.m.

The Next meeting of the Committee of the Whole will be held on Monday, April 23, 2017 at 1:30 p.m. in the SEDOM Board Room.