



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

### COMMITTEE OF THE WHOLE MINUTES

July 19, 2018

The meeting was called to order at 8:32 a.m.

President: Ms. Damisch Dr. Debbie Ehlenburg, Dr. Linda Dujmovich, Dr. Tim Burns, Mr. Brian Millard, Ms. Cathy Neiss and Ms. Kimberly Egerstaffer.

Approval of Minutes: Dr. Ehlenburg moved to approve and, Dr. Dujmovich seconded to approve the minutes from the June 25, 2018 meeting minutes, Motion carried.

#### **Old Business:**

**FY 10 Executive Board and Committee of the Whole Meeting Dates-** Dr. Burns reviewed the dates of the upcoming Executive Board Meetings with the Board. The Board Meetings will be held every 4<sup>th</sup> Monday of the month unless there is a holiday. The meeting time would be determined in the Executive Board meeting.

**State of KNAACK and Student Assistance Fund-**The Knaack and Student Assistance Funds remain open to the remaining districts. Some ideas were discussed regarding the Student Assistant Funds. Field trip allocations of \$300.00 can be given out to all districts. A form like the ROE Professional Development Request for funds should be created and sent out to the districts. The Knaack fund will be done the same as last year with districts requesting funds for specific audiological reasons.

#### **New Business:**

**2019 Insurance Renewal Premiums-**Dr. Burns informed the Board of the 2019 Insurance Renewal Premiums. Only a few changes with the deductible and with some drug classifications that have changed. The premiums slightly increased for some and slightly decreased for others.

**Website Revisions-** Dr. Burns reviewed the website revisions with the Board. Some of the instructions that were given where not executed the way that was requested. It is hard when a 3<sup>rd</sup> party is involved. Ms. Damisch suggested GoDaddy because they are very reasonable, and the service is easy to navigate.

**IDEA Pre-School Dollars awarded to high school districts within the cooperative-** Dr. Burns informed the Board that within the IDEA Part B Pre-School Grant, the cooperative receives benefit from allocations stemming from the high school districts' enrollment and poverty count. SEDOM currently does not have language regarding the allocation of these dollars toward expenditures which will require I.S.B.E. approval per their grant coordinators. Many cooperatives either have language written or create a yearly resolution authorizing the Executive Director to reallocate these dollars to cooperative members with early child hood/pre-school special education programs.

**Professional Development Opportunities and ABC Sign-Up-**Dr. Burns gave an overview of the ABC Sign-up system and spoke about the many Professional Development opportunities that SEDOM has set up throughout the year.

**Appointment of Ms. Cathy Neiss to the SEDOM Executive Board** – Dr. Burns discussed with the Board the appointment of Ms. Cathy Neiss to the SEDOM Executive Board. She will be in place until the March 2019 Governing Board Meeting, at that point she can be selected to stay ongoing.

**Finance: June Financial Reports:** Financial Statements for June were reviewed noting the percentages of revenue and expenses compared to the budget for each fund. As of June 30, 2018, 100% of the FY18 fiscal year is complete. Revenues were received at 92.00% and expenditures were received at 91.44%. In the Education Fund revenues are received 92.11% while expenditures are at 91.62%. Excluding Member District transfers, State TRS and the Regional Safe Schools Program. SEDOM revenues are at 111% of the budget and expenditures are at 87.66%. Outstanding receivables as of June 30, 2018 are at \$13,318.60. In the Transportation Fund revenues are received at 0% of the budget while expenditures are at 0% of budget. Outstanding receivables as of June 30, 2018 are \$0. In the Operations and Maintenance Fund revenues are received at 87.67% of budget while expenditures are at 80.76%. Outstanding receivables as of June 30, 2018 are \$876.43, and in the Debt Service Fund revenues are received at 0% of the budget while expenditures are 100%. Outstanding receivables as of June 30, 2018 are \$0.

**July Bill List:** The July bills totaled \$1,429,754.09. Of this total, 99% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$1,414,856.00. Administration is recommending the approval of the July Bills and reasonable and customary bills through July 31, 2018.

**Conversation with Jim Wiseman, Executive Director of NISRA-**Dr. Burns spoke with Jim Wiseman the Executive Director for NISRA. NISRA came out to see if there was any Equipment that they could take for the organization. They did take some equipment and took some Theater Costumes. They were very grateful for the items and will list SEDOM as a donor to the organization.

#### **SEDOM Governing Board Meeting on August 15, 2018.**

The meeting was adjourned at 9:05 a.m.

The Next meeting of the Committee of the Whole will be held on Monday, August 27, 2018 at 1:30 p.m. in the SEDOM Board Room.