



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

### COMMITTEE OF THE WHOLE MINUTES

August 19, 2020

The meeting was called to order at 1:34 p.m.

Present: Ms. Lea Damisch-Remotely, Dr. Ehlenburg remotely, Dr. Ryan McTague, Dr. Linda Dujmovich, Ms. Karen Parks, Ms. Cathy Neiss, Mr. Bryan Millard, Dr. Tim Burns and Ms. Kim Egerstaffer

Approval of Minutes: Dr. Linda Dujmovich moved to approve and, Ms. Cathy Neiss seconded to approve the minutes from the July 22, 2020. Motion carried.

#### **Old Business:**

**Summary of Governing Board of Directors Meeting:** Dr. Burns gave a summary of the Governing Board of Directors Meeting held on August 12, 2020. The meeting was short and overall a good meeting. The Governing Board passed the budget. The budget is being prepared and finalized for sending off to the State.

#### **New Business:**

**Illinois Department of Public Health August Guidance:** Dr. Burns gave an overview of the latest COVID – 19 Guidance updates that the IDPH put out. N95 fitted masks must be worn by Staff, Nursing Staff and Custodial Staff while cleaning the building. The masks must be fitted to each individual. Deep sanitation of the rooms must be done if an individual is diagnosed with COVID-19 and has been in the room. When a student or staff member is sent home with COVID-like symptoms they should be diagnostically tested. If diagnosed positive they must stay isolated for 10 calendar days and fever free for 24 hours without using fever-reducing medications.

**ISBE August Special Education FAQ and Parental Guide Revision:** Dr. Burns discussed with the Board the Frequently Asked Questions of the ISBE Special Education Parental Guide. The biggest concern is the Learning Service Plans and instruction time. Will all the time recommendations be met? Also discussed were goals and what priorities to focus on during e-learning.

**August Governing Board of Directors Meeting:** Dr. Burns talked to the Board regarding the Terms of Office and the Appointed Committee of the Governing Board to pick Board Members for the SEDOM Board. Dr. Burns reviewed the positions that are needing to be filled. Dr. Debbie Ehlenburg and Ms. Karen Parks, positions will be expiring and needing new appointments.

**Term of Office for Board Members:** Dr. Burns spoke with the Board about the Term of Office for Board Members. He suggested to simplify the Length of the Term. Right now, they are staggered 4 years and 3 years. A question needs to be presented to the Lawyer regarding making the terms unified.

## **Finance:**

**July Financial Reports:** Financial statements for July were reviewed noting the percentages of revenue and expenses compared to the budget for each fund as of July 31, 2020, 8.33% of the FY 2021 budget is complete. Revenues are received at 32.19% and expenditures are received at 26.35%. Total Outstanding Receivables were 0.00 for all funds. Revenues for the Education Fund are received at 37.14% while expenditures are at 30.40%. Outstanding Receivables as of July 31, 2020 were at \$0.00. Operations & Maintenance revenues are received at 8.15% of budget while expenditures are at 5.14%. Outstanding Receivables as of July 31, 2020 were at \$0.00. Cash as of July 30, 2020 total \$4,396,382.45 for all funds.

**August Bill List:** The August bills totaled \$ 27,395.61. Of this total, 0.007% of the total bills were payments back to member districts. IDEA reimbursements claimed by member districts total \$212.00. Administration is recommending the approval of the August Bills and reasonable and customary bills through August 31, 2020.

**FY 20 Audit:** Dr. Burns discussed with the Board the FY 20 Audit and a few concerns for next year. The Audit lasted 5 days. The Auditor was working on another districts Audit while conducting the SEDOM Audit. Next year SEDOM will not need as complete of an audit due to not overseeing the IDEA Grant. Dr. Burns suggested looking for a different Auditor. Dr. Ehlenburg suggested that SEDOM review the proposal and structure of the current Auditor to have the price reduced.

The meeting was adjourned at 1:47 p.m.

The Next meeting of the Committee of the Whole will be held on Wednesday, September 16, 2020 at **1:30 p.m.** in the SEDOM Board Room.