



# Special Education District of McHenry County

## SEDOM'S FIFTY-SEVENTH ANNUAL MEETING PART TWO: BUDGET REPORTS

SEDOM Education Center  
1200 Claussen Drive  
Woodstock, Illinois

Wednesday August 2, 2023  
7:00 P.M.

### Agenda

**Presiding: SEDOM Executive Board President**

- **Call to Order**
- **Roll Call of Districts**
- **Introduction of Executive Board, Governing Board of Directors and Administrative Staff** Pages 2-3
- **Action Items**
  - Approval of Minutes of the March 2023 Governing Board Meeting Pages 4-6
- **Presentation and Public Hearing of the FY 24 Tentative Budget**
  - Adoption of the FY 24 Budget Page 7
  - Determination of March 2024 Governing Board of Directors' Meeting Date Page 8
- **For Information**
  - Potential Appointment of Nominating Committee Page 9
  - Executive Director's Report – SEDOM Center Building Discussion Page 10
- **Other Business**
- **Adjournment**

# Special Education District of McHenry County

## *Executive Board*

### EXECUTIVE BOARD

Dr. Tim Burns, Executive Director

Ms. Catherine Fisher, Secretary to Executive Board and Governing Board of Directors

Dr. Lea Damisch, Superintendent, Marengo-Union District #165	2023-2027
Dr. Corey Tafoya, Superintendent, Harvard Community Unit School District #50	2023-2027
Ms. Tiffany Elswick, Superintendent, Alden- Hebron School District #19	2023-2027
Mr. Bryan Millard, Board Member Riley School District #18	2021-2025
Ms. Karen Parks, Board Member Harrison District #36	2021-2025
Ms. Cathy Neiss, Board Member Johnsburg School District #12	2021-2025
Dr. Ryan Mctague, Superintendent, McHenry High School District #156	2021-2025

# Special Education District of McHenry County

## *Governing Board of Directors*

### Governing Board of Directors

District	Number	B.O.E. Member
Nippersink	2	Ms. Mary Shufelt
Johnsburg (Unit)	12	*Ms. Cathy Neiss
McHenry Elem.	15	Mr. Patrick DeGeorge
Riley Elem.	18	*Mr. Bryan Millard
Alden-Hebron (Unit)	19	Mr. Andy Madsen
Harrison Elem.	36	*Ms. Karen Parks
Harvard (Unit)	50	Mr. Roger Wilhoit
Marengo H.S.	154	Ms. Farrah Ranzino
McHenry H.S.	156	Mr. Timothy Hying
Richmond Burton H.S.	157	Ms. Jennifer Read
Marengo-Union Elem.	165	Ms. Barb Dochterman

\*Denotes Current Executive Board Member



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 2, 2023**

### Action Item

**Subject:** Minutes of the March 1, 2023, Governing Board of Directors' meeting

On the next two pages you will find the minutes from the March 1, 2023, Governing Board of Directors' Meeting.

**Recommended Action:** Approve the minutes of the March 1, 2023, Governing Board of Directors' meeting, as submitted, for filing in official records.

### Minutes from the Special Meeting of the SEDOM Governing Board of Directors March 1, 2023

A meeting of the Governing Board of Directors of the Special Education District of McHenry County convened at 7:00pm on Wednesday, March 1, 2023, at the SEDOM Educational Center, 1200 Claussen Drive, Woodstock, IL.

**Call to Order:** Ms. Lea Damisch, President of the Executive Board, called the meeting to order at 7:00pm.

A=Absent      P=Present

District	Number	B.O.E. Member	
Nippersink	2	Mr. Ryan Andrus	P
Johnsburg (Unit)	12	*Ms. Cathy Neiss	P
McHenry Elem.	15	Mr. Patrick DeGeorge	P
Riley Elem.	18	*Mr. Bryan Millard	P
Alden-Hebron (Unit)	19	Mr. Andy Madsen	P
Harrison Elem.	36	*Ms. Karen Parks	P
Harvard (Unit)	50	Mr. Roger Wilhoit	P
Marengo H.S.	154	*Dr. Farrah Ranzino	P
McHenry H.S.	156	Mr. Timothy Hying	P
Richmond Burton H.S.	157	Ms. Jennifer Read	P
Marengo-Union Elem.	165	Ms. Barb Dochterman	P

\*Denotes Current Executive Board Member

Eleven of the eleven-member districts were present at roll call.

**Introduction of Executive Board and Administrative Staff:**

Following roll call, Dr. Damisch introduced the Executive Board members present including Mr. Bryan Millard, Ms. Cathy Neiss and Ms. Karen Parks. Also present was the Executive Director, Dr. Tim Burns.

**Approval of August 3, 2022, Governing Board Meeting Minutes:**

District 12 moved; District 50 seconded the approval of the minutes of the August 3, 2022, meeting of the Governing Board of Directors. On a voice vote the motion passed unanimously.

**Appointment of Executive Board Members:**

District 50 moved; District 15 seconded to appoint the following Executive Board Members to the terms of office:

Dr. Corey Tafoya to finish the unexpired term of former Executive Board Member Dr. Linda Dujmovich until the natural conclusion of the term in 2023.

Dr. Lea Damisch Superintendent of Marengo-Union #165 to serve a term of office from 2023-2027.

Dr. Corey Tafoya Superintendent of Harvard CUSD #50 to serve a term of office from 2023-2027.

Ms. Tiffany Elswick Superintendent of Alden-Hebron District #19 to serve a term of office from 2023-2027.

Ayes: All districts voted unanimously

Nays: 0

Abstention:0

**Designation of the August Governing Board of Directors Meeting:**

District 18 moved, and District 12 seconded that the Governing Board Meeting in August which primarily focuses on the budget be held on Wednesday August 2, 2023. On a voice vote the motion passed unanimously.

**Executive Director’s Report:** Dr. Burns gave an update on the current FY23 Budget as well as a summary of the recently held strategic planning meetings. Dr. Burns mentioned that it is possible that the status of the organization may change between this meeting and the August meeting. Dr. Burns discussed recent developments with regard to the continued leasing of the building in addition to the existence of credible parties that wish to purchase the building. Dr. Burns discussed the overall functional purpose of leasing the building and the current status of its tenant with regard to the leasing of the building. Dr. Burns mentioned it is possible that in August of 2023 that the building may have a new tenant, a significantly different relationship with its current tenant or that the building may in the process of being sold or has been sold. Dr. Burns was asked and promised to keep the G.B.D. aware of any developments in this area. Dr. Burns discussed the potential transition from a “deficit by design” to a “balanced budget” that would inevitably lead to reductions of service in FY 25, in addition to potential investment options to generate additional income for the cooperative. Dr. Burns also mentioned that it is likely that the cooperative may seek to sever its relationship as the fiscal agent of the Regional Office of Education-Regional Safe Schools Program (RSSP).

**Other Business:** No other business.

Adjournment:

District 36 moved; District 50 seconded to adjourn the meeting at 8:02pm. On a voice vote, the motion carried unanimously.

**Respectfully submitted:**

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**President, Executive Board**

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**Secretary, Executive Board**



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

BOARD OF DIRECTORS MEETING

WEDNESDAY, AUGUST 2, 2023

### Action Item

**Subject:** Presentation, Hearing and Adoption of the FY24 Tentative Budget

The FY24 Tentative Budget was approved by the Executive Board on June 21, 2023, for display on July 1, 2023, and notice of public hearing on August 2, 2023.

The hearing will be convened and Dr. Tim Burns, Executive Director, will present the proposed FY24 Tentative Budget. Dr. Burns will review the budget assumptions, anticipated revenues and expenditures and respond to any questions. The budget has been on display since July 1, 2023.

The Articles of Joint Agreement specify that it is the duty of the Governing Board of Directors to adopt the annual budget of SEDOM. The Illinois State Board of Education requires that special education districts file the adopted budget no later than August 31<sup>st</sup>.

Following the hearing, the Governing Board considers adoption of the FY24 budget.

**Recommendation:** The Executive Board recommends adoption of the FY24 budget as presented.



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 2, 2023**

### **For Action**

#### **Subject: Determination of the date for the March 2024 Governing Board of Directors' Meeting**

The Governing Board generally meets two times per year.

The Articles of Joint Agreement specify that the August meeting is primarily for the adoption of the FY24 budget, and the March meeting is primarily a review of programs and services.

The meeting date recommended for the March Governing Board of Directors is Wednesday, March 6, 2024, at 7:00 p.m.

**Recommendation:** Approve Wednesday, March 6, 2024, at 7:00 p.m. as the March Governing Board of Directors' meeting date.





## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 2, 2023**

**For Information**

**Subject: Appointment of Nominating Committee**

**ARTICLE 2- ORGANIZATION AND OPERATION** of the Articles of Joint Agreement provide the following specifications for the make-up and election of the Executive Board.

**Section 2:** Executive Board of Directors. From the members of the SEDOM Governing Board of Directors, from the members of the participating district boards of education, or from the Superintendents of Schools of the member districts, there shall be chosen an Executive Board consisting of seven (7) members, at least two (2) of these from high school or unit districts, at least two (2) of these from elementary school districts, and at least one (1) board of education member. Except as set forth below, the Executive Board members shall serve a four (4) year term. The election for Executive Board members shall take place at the meeting of the Governing Board of Directors held during the third or fourth quarter of the school year, and those elected shall take office at the first regular meeting of the Executive Board after July 1st.

- A. When a vacancy occurs on the Executive Board the remaining members shall fill the vacancy by appointment until the next regular election at which time a person will be elected to fill the unexpired term.
- B. Not later than thirty (30) days prior to the Governing Board of Directors meeting held during the third or fourth quarter of the school year the President of the Executive Board shall appoint a committee of two members of the Governing Board of Directors not serving on the Executive Board to submit a list of candidates to serve on the Executive Board. This list will be submitted to the member districts thirty days prior to the third or fourth quarter meeting of the Governing Board of Directors.
- C. Following the installation of the new members at the first regularly scheduled meeting of the Executive Board in July, a President, Vice President and Secretary shall be elected by the Executive Board members.

Volunteers to serve on the Nominating Committee for the March Executive Board election are sought at this meeting.

Appointments to be considered:

- There is not a projected need for the service of the Nominating Committee until the Spring of 2025.



## SPECIAL EDUCATION DISTRICT OF MCHENRY COUNTY

**BOARD OF DIRECTORS MEETING**

**WEDNESDAY, AUGUST 2, 2023**

### **For Information**

**Subject:** Executive Director's Annual Report

The Executive Director will present a report on the current state of the Special Education District of McHenry County and engage in a discussion on future trends within the delivery of special education services. The predominant focus of this conversation will be an in-depth discussion on the status of the SEDOM Center Building and the decision to enter into a new lease with an organization or to place the building up for a public sale.